



COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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February 3, 2005

IN REPLY PLEASE

REFER TO FILE: **AE-3**

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**CONTRACT FOR AS-NEEDED SITE CLEARING
AND DEMOLITION OF STRUCTURES
AWARD CONTRACT
ALL SUPERVISORIAL DISTRICTS
3 VOTES**

IT IS RECOMMENDED THAT YOUR BOARD:

1. Award and authorize the Acting Director of Public Works to execute a contract with MTM Associates for site clearing and demolition of structures for an annual not to exceed fee of \$1 million with two 1-year renewal options following receipt of approved Faithful Performance and Labor and Materials bonds.
2. Authorize the Acting Director of Public Works to execute work orders not to exceed the maximum amount of the contract.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

We are recommending that your Board award and authorize the Acting Director of Public Works to execute a contract with MTM Associates for as-needed site clearing and demolition of structures. This contract will augment Public Works' ability to effectively and efficiently demolish structures when the County determines that such structures are of no future use or constitute a public nuisance.

The contract will be utilized to help expedite, as the need arises, the demolition of structures when requested by County departments and by contract cities under general services agreements with the County.

Implementation of Strategic Plan Goals

This action meets the County's Strategic Plan Goals of Service Excellence and Organizational Effectiveness as this demolition contract will expedite the process of demolition work throughout the County of Los Angeles.

FISCAL IMPACT/FINANCING

The contract period will be for one year, commencing on the date of contract execution, with an option for two 1-year extensions. The contract maximum not to exceed fee is \$1 million per year for a total of \$3 million.

Sufficient funds will be available in the Facility Project Management Fund's Fiscal Year 2004-2005 Budget for this demolition contract. The demolition costs will be recovered through billings to capital projects, as applicable, and through billings to contract cities by a city's general services agreement with the County. Funds to finance the renewal options will be made available through the Public Works' annual budget process.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard contract, in the form previously approved by County Counsel, will be used. The standard Board-directed clauses for contract terminations, renegotiations, and hiring qualified displaced County employees will be included.

The project specifications also contain provisions requiring the contractor to report solicitations of improper consideration by County employees and allowing the County to terminate the contract if it is found that the contractor offered or gave improper consideration to County employees.

As requested by your Board on August 12, 1997, and as a threshold requirement for consideration for contract award, MTM Associates is willing to consider Greater Avenues for Independence Program/General Relief Opportunity for Work participants for future employment.

MTM Associates, as required on all publicly funded projects in excess of \$1,000, will be required to pay prevailing State wage rates to all persons employed under this contract.

As required by your Board, language has been incorporated into the project specifications stating that the contractor shall notify their employees, and shall require each subcontractor to notify its employees, about Board Policy 5.135, the Safely Surrendered Baby Law, and that they may be eligible for the Federal Earned Income Credit under the Federal income tax laws.

MTM Associates is in full compliance with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program) and Chapter 2.203 (Contractor Employee Jury Service Program).

ENVIRONMENTAL DOCUMENTATION

The implementation of each demolition work order shall be subject to prior determination and documentation by Public Works that the work order is categorically exempt from the California Environmental Quality Act. In the event the work order is not exempt, your Board will be requested to approve the appropriate environmental finding and documentation prior to implementation.

CONTRACTING PROCESS

On November 23, 2004, a Request for Bids was solicited from demolition contractors. On December 21, 2004, four competitive bids were received (Enclosure A). The bid was determined by calculating a composite factor using a predetermined and advertised formula. MTM Associates was the apparent lowest responsive and responsible bidder meeting the criteria adopted by your Board. The Request for Bids and the contractor's adjustment factor will be incorporated in the awarded contract. The bid results are summarized in Enclosure A.

MTM Associates' three-year contracting history is on file with Public Works.

To ensure the contract is awarded to a responsible contractor with a satisfactory performance history, bidders were required to report violations of the False Claims Act, their civil litigation history, and information regarding prior criminal convictions. The information reported by MTM Associates was considered before making this recommendation to approve execution of the contract.

The Honorable Board of Supervisors
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As requested by your Board on February 3, 1998, this opportunity was listed on the "Doing Business with Us" website. A copy of the website posting is included as Enclosure B for your reference.

Public Works has evaluated and determined that the Living Wage Program (County Code Chapter 2.201) does not apply to the recommended contract as this contract is for non-Proposition A services.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no negative impact on current County services or projects during the performance of the recommended contract services.

CONCLUSION

Please return one adopted copy of this letter to Public Works.

Respectfully submitted,

DONALD L. WOLFE
Acting Director of Public Works

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cc: County Counsel
Department of Public Social Services (GAIN/GROW Program)
Office of Affirmative Action Compliance

February 3, 2005

ENCLOSURE A

**SITE CLEARING AND DEMOLITION OF STRUCTURES
AWARD CONTRACT
SPECS. VARIOUS**

Bid Opening Date: December 21, 2004

Bid Summary:

<u>Bidder</u>	<u>Total Composite Factor</u>
1. MTM Associates	1.0400
2. Interior Demolition	1.1580
3. Ground Zero Demolition Co.	1.2572
4. Viking Equipment Corp.	1.4360

Bid Information

Bid Number : AEDM000019

Bid Title : Job Order Contract Demolition R1

Bid Type : Service

Department : Public Works

Commodity : DEMOLITION SERVICES

Open Date : 11/23/2004

Closing Date : 12/21/2004 10:45 AM

Notice of Intent to Award : [View Detail](#)

Bid Amount : \$ 3,000,000

Bid Download : Not Available

Bid Description : Bids shall conform to Bidding Requirements, General Conditions, Specifications, and Unit Price Books open for inspection at the Department of Public Works, 900 South Fremont Avenue, 8th Floor, Alhambra, California 91803. Copies of the above documents to be bid upon may be obtained at such office. All Bidders are required to attend a Mandatory Pre-Bid Conference in Conference Room E, 900 South Fremont Avenue, Alhambra, California 91803, at 1:00 p.m. on Thursday, December 9, 2004 for the purpose of explaining the JOC concept, discussing JOC from the contractors' perspective, and getting questions answered. This project requires the prime contractor to possess a "C-21" license classification at the time of award.

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